



June 18, 2007

Re: New carrier set up

Hello, and welcome to Ameritrans, Inc.

We are looking forward to establishing a successful and long lasting business future with your company. Ameritrans, Inc. views all of its carriers as a valuable part of the transportation process. We strive to keep current and thorough records of all the carriers that have qualified to be entered into our database.

Attached you will find a form that needs to be filled out in its entirety and emailed or faxed back as soon as possible. It is critical that the information we have on your company is accurate. **We will not be able to process your invoice for payment unless the following profile is filled out and sent back.** That will make our business transactions flow smoothly and everyone receives good service in the end.

Thank you for your time, and we look forward to doing business with you.

Regards,
Courtney Halun
Carrier Relations
Ameritrans, Inc.
1316 Brown Trail
Bedford, TX 76022
800-527-2133
817-285-8540 – Fax
Courtney@ameritransinc.com



New Carrier Profile

Carrier name: _____ MC# _____

Dispatcher contact _____ E-mail _____

Dispatcher contact _____ E-mail _____

POD Retrieval contact: _____ E-mail _____

Remit Address _____

If invoices are factored we must have copy of the agreement between you and factoring company.

W-9 Federal ID # _____ - Please email or fax copy of W-9

Does your company carry *General Liability/Workers Compensation*: _____

Insurance # _____ Fax# _____

Please fill out this form and email it back to Courtney@ameritransinc.com

If you do not have email capability then you can fax it back to 817-285-8540 attn: Courtney

**** We will not be able to process your invoice for payment unless we receive the profile (filled out entirely) and a copy of your W9 faxed or emailed back to us as soon as possible****



1316 Brown Trail, Bedford, TX 76022
 Toll Free 800.527.2133 * Local Line 817.545.0566
 Fax-Dispatch & Customer Service 817.285.8614 * Fax-Accounting 817.285.8540

Company E-Mail Addresses:

Chuck Prill, Dispatch/Supervisor - chuck@ameritransinc.com	
Cindy Briscoe, Customer Service - cindy@ameritransinc.com	Debby Jones, Customer Service - debby@ameritransinc.com
Ed Mahoney, Dispatcher - ed@ameritransinc.com	Alvin Conway, Dispatcher - alvin@ameritransinc.com
Robert Martin, Dispatcher - robert@ameritransinc.com	Accounts Payable Inquiries - ap@ameritransinc.com
Anna Campbell, Acctg/Supervisor - anna@ameritransinc.com	
Pamela Ash, Billing & A/R - pash@ameritransinc.com	Courtney Halun, Carrier Rel. & A/P - courtney@ameritransinc.com

Carrier Payment Policy

*****We must receive all of the following in order to process your payment*****

1. Original Invoice and Shippers "**Signed**" bill of lading/delivery receipt.
2. Ameritrans Trip # will be given to driver upon delivery. Trip # must appear on your invoice. Your dispatch or Acctg. Can also call for Trip # after load has delivered.
3. You must email/fax (817.285.8614) us the signed Load Confirmation/Rate Agreement.
4. If Ameritrans has to retrieve the original signed bill of lading, there will be a \$20.00 charge for this service. We will deduct this directly from your invoice.

Please direct all Accounts Payable inquiries to ap@ameritransinc.com. If you do not have e-mail capability you can fax your request to 817-285.8540

* Federal Identification Number 75-1994577
 * I.C.C. Motor Carrier Number 182108
 * Dunn & Bradstreet Number 13-957-1475

We would be happy to email you our Bond, Authority, & W9 upon request

References provided upon request